

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS - *DPW AND PARKS, RECREATION & RAILROAD*

DATE: JULY 2, 2013

COMMITTEE MEMBERS PRESENT:

SUPERVISORS BENTLEY
MERLINO
WOOD
TAYLOR
FRASIER
DICKINSON
MASON
MONTESI

OTHERS PRESENT:

JEFFERY TENNYSON, SUPERINTENDENT OF PUBLIC WORKS
KEVIN HAJOS, DEPUTY SUPERINTENDENT OF PUBLIC WORKS
PAUL BUTLER, DIRECTOR OF PARKS, RECREATION & RAILROAD
REPRESENTING THE SARATOGA NORTH CREEK RAILWAY:
STEVE TORRICO, GENERAL MANAGER
JUSTIN GONYO, GENERAL SUPERINTENDENT
ED ZIBRO, FOUNDER AND COORDINATOR OF THE WARRENSBURG BIKE RALLY
PAUL DUSEK, COUNTY ADMINISTRATOR
MARTIN AUFFREDOU, COUNTY ATTORNEY
JOAN SADY, CLERK OF THE BOARD
FRANK THOMAS, BUDGET OFFICER
SUPERVISORS KENNY
WESTCOTT
JULIE PACYNA, PURCHASING AGENT
MIKE SWAN, COUNTY TREASURER
DON LEHMAN, *THE POST STAR*
AMANDA ALLEN, DEPUTY CLERK OF THE BOARD

COMMITTEE MEMBER ABSENT:

SUPERVISOR CONOVER

Mr. Bentley called the meeting of the Public Works Committee to order at 10:15 a.m.

Motion was made by Mrs. Frasier, seconded by Mr. Mason and carried unanimously to approve the minutes of the prior Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Paul Butler, Director of the Parks, Recreation & Railroad Division, who distributed copies of the Parks, Recreation & Railroad agenda to the Committee members; *a copy of the agenda is also on file with the minutes.*

Commencing with the agenda review, Mr. Butler announced the first agenda item called for an update from Saratoga North Creek Railway (SNCR), which he introduced Justin Gonyo, SNCR General Superintendent, to address.

Concerning SNCR operations, Mr. Gonyo advised that during the month of June SNCR had transported 1,077 passengers which was not a bad number considering the train had only operated on Friday through Sunday; he further advised that daily train service began on July 1st and he would provide ridership figures for the month of July at the next Committee meeting. He apprised that freight operations continued to move ahead, and he noted they were working with a potential customer who was looking to transport 250,000 tons of stone to Troy, NY where it would be loaded onto a barge and transported further to the New York City area. Mr. Gonyo expounded that SNCR would be transporting another load for Barton Mines during the following week to Reserve, Louisiana which was a second test run of the new load-out procedure Barton Mines had developed in connection with Canadian Pacific Railway. With respect to potential business related to logging operations, Mr. Gonyo advised that discussions were proceeding.

Mr. Gonyo then presented two requests from SNCR, the first being to install a woodstove for heating purposes in the baggage room at the Riparius Station which was currently being used as an equipment shop; he noted that heating was required for the area and a wood burning stove would address this need for a lower utility cost than other available heating methods. Secondly, Mr. Gonyo advised SNCR sought to demolish and remove a storage shed located in the Town of Johnsburg, commonly known as the Sweets Lumber Storage Shed; several pictures of the storage shed and a schematic drawing reflecting the dimensions of the building were circulated, copies of which are on file with the meeting

minutes. Mr. Gonyo said SNCR had discussed the demolition plans with Mr. Butler and Jeffery Tennyson, Superintendent of Public Works, and it was his understanding that neither the County, nor the Sweets, were opposed to the building removal. He pointed out that although the building had been used by the Sweets, it was constructed on County-owned property.

Mr. Dickinson questioned who the current owner of the storage shed was and Mr. Tennyson responded that there was still some question as to who had built the shed as the County had thought the Sweets had constructed it, however the Sweets maintained that the building was already there when they began leasing the County-owned property. Mr. Tennyson apprised that based on a historic review, he was unable to find any records clearly indicating who had constructed the shed. In conclusion, he said that both the County and the Sweets shared the opinion that they did not own the building and did not care if it was removed. Martin Auffredou, County Attorney, questioned if the building had any historic significance and Mr. Tennyson replied in the negative. Mr. Auffredou suggested that before the building was removed, written confirmation should be obtained from the Sweets stating they were not opposed to the demolition plans; Mr. Gonyo responded that the Sweets had already promised to provide such documentation.

Motion was made by Mr. Dickinson, seconded by Mr. Montesi and carried unanimously to authorize SNCR to proceed with plans to demolish and remove the former Sweets Lumber Storage Shed at no cost to the County and contingent upon receipt of written confirmation from the Sweets that they are unopposed to the demolition plans, and the necessary resolution was authorized for the July 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Motion was made by Mr. Dickinson and seconded by Mr. Mason to authorize SNCR to install a woodstove in the baggage room at the Riparius Station for heating purposes.

Mr. Dickinson questioned whether SNCR intended to install a wood or pellet burning stove and Mr. Gonyo replied that they would prefer a wood burning stove. He noted that the dimensions of the baggage room were approximately 15' by 30' and there was already a chimney in place which would be used so that no further alterations to the building would be necessary. Mr. Taylor asked if the installation would be subject to inspection by the Fire Prevention & Building Code Enforcement Office and Mr. Auffredou replied that it should be. Mr. Auffredou added he would also suggest that the authorization for installation be made contingent upon review and approval of the County's insurance carrier.

Messrs. Dickinson and Mason amended their motion and second to include that the installation would be contingent upon review and approval by the Fire Prevention & Building Code Enforcement Office, as well as the County's insurance carrier.

Mr. Bentley called the question and the aforementioned motion was approved unanimously, thereby authorizing the necessary resolution for the July 19th Board meeting. *A copy of the request form is on file with the minutes.*

Continuing the agenda review, Mr. Butler announced the next item pertained to the Warrensburg Bike Rally and he noted that Ed Zibro, Founder and Coordinator of the Warrensburg Bike Rally, was in attendance to address the Committee. Mr. Zibro advised the 2013 Warrensburg Bike Rally had been a successful one and he thanked the DPW and Parks, Recreation & Railroad crews for their assistance with traffic control and maintenance of the Warren County Fairgrounds, where the event was held. He apprised that they had seen an increase in vendor participation in the 2013 event and he anticipated yet another increase for 2014. Mr. Zibro commented that despite inclement weather, increases in gas prices and the weak economy, attendance levels for the 2013 Warrensburg Bike Rally had been good. He said he welcomed any questions the Committee might have with respect to the Bike Rally event and encouraged anyone wishing to discuss the event further to contact him directly. In closing, Mr. Zibro

stated that the Fairgrounds property was a great facility that should be marketed for increased use as it was a perfect site for many events.

Mr. Butler pointed out that the agenda packet included a request to authorize use of the Warren County Fairgrounds for the 2014 Warrensburg Bike Rally event which would be held between the dates of May 28 - June 9, 2014.

Motion was made by Mr. Taylor, seconded by Mr. Merlino and carried unanimously to authorize use of the Warren County Fairgrounds, as outlined above, and the necessary resolution was authorized for the July 19th Board meeting. *A copy of the request is on file with the meeting minutes. Note: subsequent to the meeting, the County Attorney advised that Resolution No. 421 of 2012 included an option to renew the agreement for five years; therefore, an additional resolution was not necessary.*

Mr. Montesi cited a recent newspaper article in *The Post Star* which claimed that SNCR was behind on payments to the County from 2012 and he questioned whether this was correct; Paul Dusek, County Administrator, advised that a check had been received on the prior day, paying SNCR's debts to the County in full.

Moving on, Mr. Butler announced that the next three agenda items related to snowmobile trails and renewals of licensing agreements. He outlined them, as follows:

- Page 7 - Request for a new contract with Lyme Adirondack Timberlands I, LLC for a snowmobile license agreement in the amount of \$3,120 authorizing use of a six mile trail in the Town of Hague for the term commencing December 1, 2013 and terminating November 30, 2014;
- Page 8 - Request for a new contract with Lyme Adirondack Timberlands II, LLC for a snowmobile license agreement in the amount of \$50, to be paid by the South Warren Snowmobile Club, authorizing use of a .2 mile trail in the Town of Lake Luzerne for the term commencing September 2, 2013 and terminating August 31, 2014; and
- Page 9 - Extending the existing contract with the South Warren Snowmobile Club, Inc. and the City of Glens Falls, providing for the licensing use of trails in the City of Glens Falls and trail development and maintenance for the term commencing July 1, 2013 and terminating June 30, 2014.

Motion was made by Mr. Merlino, seconded by Mrs. Wood and carried unanimously to approve all three of the aforementioned requests and the necessary resolutions were authorized for the July 19th Board meeting. *Copies of the three requests are on file with the minutes.*

Mr. Butler concluded the agenda review by outlining the Referrals section, as follows:

1. With reference to the Committee's approval of conceptual plans submitted by The King's School for a pedestrian railroad crossing that would allow students to reach athletic fields located on the opposite side of the tracks, Mr. Butler assured that The King's School had been advised of the conceptual approval and were now moving forward with formal plans. He added that The King's School would return to the Committee with the final design plans, when complete, as well as the proof of appropriate insurances, as requested.
2. Concerning the Committee's support of conveyance of surplus property in the Town of Johnsburg and an easement to North Creek Woodworking based on the results of a property appraisal, Mr. Auffredou indicated that the Real Property Tax Services Office had performed the requested appraisal, documentation of which had been forwarded to the legal counsel for North Creek Woodworking and they were now awaiting a response, at which time the matter would be re-introduced.
3. Regarding damages to the Warren County Bike Trail incurred by grooming a section used as a snowmobile trail during the winter months, Mr. Merlino confirmed that the South Warren Snowmobile Club intended to make repairs and had been coordinating with Mr.

Butler to close a section of the Bike Path in order to complete the repair work prior to the July 4th holiday; however, he noted, progress had been impeded by inclement weather which prevented them from doing any paving work. Mr. Merlino advised their intent was to begin repairs early in the following week, if weather allowed. He noted that they would require a 2-3 day dry stretch of weather to do the repair work.

There being no further Parks, Recreation & Railroad business to discuss, privilege of the floor was extended to Mr. Tennyson who distributed copies of the DPW agenda to the Committee members; *a copy of the DPW agenda is also on file with the minutes.*

Mr. Tennyson pointed out that the first two agenda items listed pertained to the Overtime and Fuel Reports for all DPW Divisions. He noted that the Overtime Report reflected that 357 overtime hours had been incurred during the month of June, which was a fairly low number in comparison to prior years. As for the Fuel Report, Mr. Tennyson advised that although fuel use for the month of June had been a bit higher than the figure reported for the month of May, they were still doing very well in terms of maintaining the fuel budget; however, he cautioned, this trend could deteriorate rapidly in the event of a damaging storm or if the start of the upcoming snow and ice season was a difficult one.

The next agenda item, Mr. Tennyson announced, pertained to discussion on the Northway Plaza property transfer, which he asked Mr. Auffredou to address. Mr. Auffredou apprised that back in 2003 an arrangement had been reached between Northway Plaza Associates, LLC, the owners of the Northway Plaza shopping center which was located on State Route 9 in the Town of Queensbury, and Warren County to convey an adjacent .156 acre parcel of County-owned property through a quitclaim deed process; he noted that this action was referenced by Warren County Board of Supervisors Resolution No. 627 of 2003. The purpose of the conveyance, Mr. Auffredou explained, had been to address a stormwater management project to be undertaken by Northway Plaza Associates, LLC and he noted that NYSDOT (*New York State Department of Transportation*) was involved in the project, as well, through the conveyance of an NYSDOT-owned parcel; he noted that incorporated in these agreements were contingencies that in the event that the project was not completed, the conveyed property would revert to the County and State, respectively.

Copies of a schematic map outlining the area were distributed to the Committee members, a copy of which is on file with the minutes. Mr. Auffredou pointed out that the parcel highlighted in orange reflected the parcel conveyed by the County, while the parcel highlighted in blue was that conveyed by NYSDOT. He reported that at the time of the conveyance, the County had performed a thorough review, following which they had declared this project to be a Type 2 SEQRA (*State Environmental Quality Review Act*) action, requiring no further review on the County's part, and both the County and State had agreed Northway Plaza Associates, LLC should proceed with all of the engineering and construction work at no cost to the County or State. Mr. Auffredou apprised that later, in 2005, a map was recorded with the County Clerk's Office furthering the intent of Northway Plaza Associates, LLC to complete the stormwater project. He also noted that the file his Office had maintained on this matter also included a report from Dave Wick, former Warren County Soil & Water Conservation District Manager, as well as correspondence from the State of New York indicating their approval of the project, all of which he had reviewed to his satisfaction.

Mr. Auffredou reported that he had recently been contacted by the legal counsel for Northway Plaza Associates, LLC who indicated the Northway Plaza property had been sold to RGC Queensbury, LLC. He advised that for whatever reason, the stormwater project had not been completed by Northway Plaza Associates, LLC; however, he said, the new owners, RGC Queensbury, LLC, desired to advance the project and were seeking permissions to do so. Mr. Auffredou advised this new information had sparked conversation amongst himself, Mr. Tennyson and Mr. Dusek, following which he had determined that from a legal prospective, he did not foresee any reason why the project could not continue as previously planned in light of the fact that the County had already expressed their

agreement through prior Resolution No. 627 of 2003. He made a recommendation, subject to any questions or concerns cited, that the Committee entertain a resolution amending Resolution No. 627 of 2003 to replace Northway Plaza Associates, LLC with RGC Queensbury, LLC as the successor in title in order to continue the project, subject to the same terms and conditions which would include confirmation that the State of New York was still agreeable to the project and still in favor of conveying their parcel for no consideration other than the environmental benefits.

Mr. Dusek advised there was considerable drainage from Route 9 and the Northway Plaza property that flowed into the adjacent Halfway Brook. He explained that the project was brought about when Northway Plaza Associates, LLC had approached NYSDOT to obtain certain highway rights for development purposes and at that time NYSDOT had identified the Halfway Brook issue and requested that Northway Plaza Associates, LLC reach out to the Warren County Soil & Water Conservation District with regards to the problem. Mr. Dusek continued that Soil & Water had reviewed the proposed stormwater management plans and responded with their approval, indicating this was one of the top three projects they would like to see completed for Halfway Brook. He said at that time, initial plans by Northway Plaza Associates, LLC had been to implement a ponding type of environment for holding of the surface water; however, Soil & Water had preferred a sub-surface facility for function and appearance purposes and had committed to providing \$24,000 in funding to cover the difference in cost. Mr. Dusek advised the funds committed by Soil & Water were still available, although it was likely that the project costs had increased since the time of the agreement. He stated that in 2003, the County had foreseen this as a valuable project, and in speaking with Jim Lieberum, current Warren County Soil & Water Conservation District Manager, he had determined that Mr. Lieberum maintained the opinion that the project would prove very beneficial to Halfway Brook and continued to support it.

A brief discussion ensued, following which motion was made by Mr. Montesi, seconded by Mr. Dickinson and carried unanimously to amend Resolution No. 627 of 2003 to replace Northway Plaza Associates, LLC with RGC Queensbury, LLC as the successor in title in order to continue the proposed stormwater project, subject to the same terms and conditions which included there would be no cost to the County, and the necessary resolution was authorized for the July 19th Board meeting.

Mr. Tennyson apprised he had received a call earlier that morning from Brian LaFlure, Fire Coordinator/Director of the Office of Emergency Services, who had received an email from Supervisor Monroe, regarding beaver activity adjacent to Stock Farm Road in the Town of Chester. He said he had reached out the Town of Chester's Highway Superintendent and sent some County Engineering staff out to review the situation. Mr. Tennyson noted that this was a recurring problem that had previously caused highway washouts and he noted the Engineering staff had quickly determined the current situation was causing an eminent risk to both Stock Farm and Fawn Hill Roads. He advised he had put in motion some actions to assist the Town of Chester in gaining access to the beaver dam site and had also contacted the beaver trapper typically used by the County. Mr. Tennyson stated that he had already conferred with Mr. Auffredou about the proper process to follow in abiding by County and Town Highway Laws to support the Town of Chester in this precautionary effort. He commented that their intent was to have the beaver trapper on site tomorrow and then assist the Town of Chester in letting the water level down incrementally from the beaver dam.

Mr. Auffredou said it was important to note that the County would be assisting and supporting the Town of Chester in this matter. He said there was a provision under the State Highway Law, particular to Town Highway Superintendents, which provided that the Town Highway Superintendent, when directed by the County Highway Superintendent and authorized by the Town Board, may enter upon properties adjacent to town roads for the purposes of abating these types of circumstances. Mr. Auffredou clarified this would be a Town of Chester project which the County DPW was assisting with. He added it was very important to clarify this point because as per Highway Law, if there were damages to the adjoining property owner as a result of any action taken, the Law was clear that those would be

the responsibility of the Town and he did not want the County to be drawn into a situation where the County could arguably be held accountable or liable for damages to the property. Mr. Auffredou said he had advised Supervisor Monroe of his opinion that the Town Board must also weigh in on this issue to give the Town Highway Superintendent the authority to take such action.

Mr. Bentley questioned whether contact had been made with the adjoining property owners and Mr. Tennyson replied he had not contacted the property owner who had been resistant to Town actions of this nature in the past, but noted that another adjoining property owner was a relative of one of his staff members and would be glad to see the beavers and dam removed; he advised there was a third property owner that needed to be contacted, as well, but he said he did not believe that person would be resistant to the actions planned. With respect to the property owner who was not likely to be in favor of the beaver dam removal, Mr. Tennyson advised that person had built a log cabin on the "pond" about fifteen years ago and used the waterbody for canoeing.

Mr. Tennyson noted that, incidentally, both his parent's and grandparent's homes had been located near the beaver dam and he recalled that it had been in place as long as he could remember; however, he said, his grandfather had advised at one time that area had been a horse pasture. He explained that the body of water was not a natural pond, but rather one created by a beaver dam built on a drainage stream that had been in place for more than 40 years. Mr. Tennyson said they would use whatever authorities were available to proceed with the work, noting that this situation had caused a history of washouts.

Resuming the agenda review, Mr. Tennyson directed the Committee members to page 5, which reflected a request to authorize the Chairman of the Board to execute revocable license agreements for entities encroaching on County-owned ROW (*right of way*) property. He explained that during the final design phase of the Beach Road Reconstruction Project it was discovered that three commercial properties were encroaching upon County-owned ROW, those being the Lake George Steamboat Co., Inc.; Around the World Enterprises, Inc.; and Artsmith Rental Properties. Mr. Tennyson stated that the encroachments posed no threat to highway safety and there was no imminent County use for the ROW; however, he said, he believed the property should remain with the County for future use. He proposed adoption of a resolution allowing the Chairman of the Board to execute revocable license agreements, in a form approved by the County Attorney, which would allow continued use of the historically used proportions of County-owned ROW for these three entities.

Motion was made by Mr. Taylor, seconded by Mr. Dickinson and carried unanimously to approve the aforementioned request and the necessary resolution was approved for the July 19th Board meeting. *A copy of the request is on file with the meeting minutes.*

Mr. Tennyson advised the next three agenda items, included on pages 16, 17 and 25, all related to the Blair Road over Mill Brook Bridge Replacement Project. He said page 16 included a request to create Capital Project No. H342.9550 280, Blair Road over Mill Brook Bridge Replacement; page 17 included a request to authorize a grant agreement with NYSDOT for grant funding in the amount of \$208,000; and agenda page 25 included a request for a new project with Clark Patterson Lee for an amount not to exceed \$208,000 for consultant services.

Motion was made by Mr. Montesi, seconded by Mrs. Wood and carried unanimously to approve the request to create Capital Project No. H342.9550 280 and refer same to the Finance Committee. *A copy of the request is on file with the meeting minutes.*

Motion was made by Mr. Montesi, seconded by Mrs. Wood and carried unanimously to approve both the request to authorize a grant agreement with NYSDOT and the request for a new contract with Clark Patterson Lee, as outlined above, and the necessary resolutions were authorized for the July 19th Board meeting. *Copies of both requests are on file with the minutes.*

Mr. Tennyson announced that agenda page 31 reflected a request for a new contract for construction services relating to the Hicks Road (CR 52) reconstruction project, with the lowest responsible bidder to be determined following the July 30th bid opening. He explained that they were requesting permission to award the contract immediately following the bid opening, rather than having to wait until the August 16th Board meeting; he further explained this was a Federal-aid project which would receive 80% Federal and 15% State funding and was subject to a competitive bidding process.

Mr. Montesi questioned when the reconstruction project would be complete and Mr. Tennyson responded that they anticipated it would be finished during the spring of 2014. In response to a second question posed by Mr. Montesi, Mr. Tennyson noted that the project would still be ongoing during the upcoming Adirondack Balloon Festival but assured that they would ensure the construction did not impact the event.

Motion was made by Mr. Taylor, seconded by Mrs. Frasier and carried unanimously to approve the request to award the contract to the lowest responsible bidder following the July 30th bid opening and the necessary resolution was authorized for the July 19th Board meeting. *A copy of the request is on file with the meeting minutes.*

Mr. Tennyson apprised agenda page 32 included a similar request to the last, seeking authorization for a new contract for construction services relating to replacement of the Crane Mountain Road Bridge over Mill Creek in the Town of Johnsbury with the lowest responsible bidder to be determined following the July 31st bid opening. He noted this was also a Federal aid project which would receive 80% Federal and 15% State funding and was subject to a competitive bidding process.

Motion was made by Mr. Dickinson, seconded by Mr. Montesi and carried unanimously to approve the request to award the contract to the lowest responsible bidder following the July 30th bid opening and the necessary resolution was authorized for the July 19th Board meeting. *A copy of the request is on file with the meeting minutes.*

With respect to the Crane Mountain Road Bridge over Mill Creek replacement project, Mr. Tennyson advised the temporary bridge structure constructed by DPW staff in prior years would be used in conjunction with this project as in-kind services to meet the Local match.

Mr. Tennyson directed the Committee members to agenda page 33 which included a listing of costs for repairs to County Route 11 (CR 11) which allowed the road to be re-opened following a recent washout, as well as the estimated costs to complete the repairs on a more permanent basis. He commented that there was some concern as to how the costs would be funded and it had been determined there were a couple of funding methods available, those being use of the additional \$266,000 in CHIPS (*Consolidated Highway Improvement Project*) funding awarded by the State of New York which had not been committed to other road projects; the County Road Fund; the Departmental operating budget; or the general fund. His concern with use of the CHIPS funding was that State Law indicated they could not use more than \$250,000 for any one project and he was worried the project might exceed that limit. Mr. Tennyson continued that the County Road Fund had been depleted thought the last budget cycle in order to offset some ongoing costs, and he noted that all of the repair and maintenance funding included in the DPW Budget had already been expended. He noted that it would appear the only funding possibilities available were either CHIPS funding or the general fund. Mr. Tennyson then proceeded with a review of the project costs included on agenda page 33. He commented that after fine tuning their estimates, he had determined that they would be able to keep the costs below the \$250,000 threshold for use of CHIPS funding. Mr. Tennyson stated that they would need to create a new road project within the 2013 Budget in order to transfer the CHIPS funding and expenses out of his operating budget. He said he was concerned that if they did not remove the expense from the operational budget, other maintenance and repair projects could not be completed and they might exceed the budget by the end of the year.

Mr. Dusek recommended that, assuming the project was eligible, CHIPS funding be used for the CR11 repairs to offset the expense because these were additional monies that have not been committed to other projects. He said that if other projects arose in the future, they would have access to other dollars from the general and contingent funds. Mr. Dusek stated that the big issue was whether the project costs would remain beneath the \$250,000 threshold qualifying it for CHIPS funding use, and it appeared that it would qualify.

Mr. Bentley noted there was a ten-year limitation for use of CHIPS funding and Mr. Tennyson responded that there was, explaining that CHIPS funding could only be used on a certain area once every ten years. Mr. Tennyson commented that if they were to use the funding for this specific section of road, they would not be able to use CHIPS funding for any future damages occurring within the next ten years, but could use CHIPS funding for other sections of the road. Mr. Bentley recalled that there had been washouts in this area twice before and he asked if CHIPS funding had been used to make those repairs. Mr. Tennyson replied in the negative, and he acknowledged that a washout had occurred in the same area five years ago but said it was his understanding that the repair costs had been bonded. Mr. Tennyson assured the Committee that he would research the prior repairs to confirm that CHIPS funding had not been used in that area within the past ten years.

Following further discussion, motion was made by Mr. Dickinson, seconded by Mr. Mason and carried unanimously to amend the County Budget and establish a new road project, County Route 11 Damages 2013, in the amount of \$130,000, and refer same to the Finance Committee. *A copy of the request is on file with the meeting minutes.*

Moving on, Mr. Tennyson advised agenda pages 34 and 35 included requests for transfer of funds, the first being a transfer in the amount of \$2,000 from Code D.5110 120, (*County Road, Maintenance, Salaries-Overtime*) to Code D.3310 120, (*County Road, Traffic Control, Salaries-Overtime*) to cover overtime incurred for emergency traffic control. The second transfer request, he said, was in the amount of \$3,000 from Code A.7111 110 (*Up Yonda Farms, Salaries-Regular*) to Code A.7111 130 (*Up Yonda Farms, Salaries-Part Time*) to cover part-time salaries at Up Yonda Farm. Mr. Tennyson reminded the Committee members that following the resignation of a full-time employee at Up Yonda Farm he had decided to incorporate a part-time position to fill in as necessary and maintain operations while he continued a review of the facility and the positions in place. He continued that he hoped to return to the Committee with a plan for future operations soon, but in the meantime he was requesting a transfer of funds to continue monetary support for the part-time position.

Motion was made by Mr. Taylor, seconded by Mrs. Wood and carried unanimously to approve both requests for transfer of funds, as outlined above, and refer same to the Finance Committee. *Copies of the Request for Transfer of Funds forms are on file with the meeting minutes.*

Continuing with the agenda review, the Items of Interest section was addressed, as follows:

- ❖ Beach Road Reconstruction Status - Kevin Hajos, Deputy Superintendent, advised that a final walkthrough of the project had been performed and he noted that, as indicated during the prior meeting, the project contractor maintained the construction project would be completed by August 1st.
- ❖ Hicks Road Reconstruction Project (July bid) - Mr. Hajos advised the bids for both the Hicks Road Reconstruction and Crane Mt. Road Bridge Replacement Projects would be released during the following week with response deadlines at the end of July. He said it was their hope that the chosen contract would be on site for each project by the middle of August.
- ❖ Crane Mt. Road Bridge Replacement (July bid) - *see above.*
- ❖ Lanfear Rd Bridge - Mr. Hajos circulated pictures of the Lanfear Road Bridge project, copies of which are on file with the meeting minutes; he advised the project would be completed within the next two weeks.

Concluding the agenda review, Mr. Tennyson advised there was one Referral item to address, regarding parking on West Brook Road, and he said he had no new information to report. He reminded the Committee there was currently illegal parking on West Brook Road which was causing some problems; to address them, he continued, their options were to either install a parking lane and meters to charge for parking or install a barrier curbing which would prevent parking altogether. Mr. Tennyson said that at their last meeting they had discussed this issue and decided to table discussion pending a response from the Town of Lake George regarding construction of a parking lane as part of their proposal to buy back into the Gaslight Village Project.

Speaking as Supervisor of the Town of Lake George, Mr. Dickinson advised the Town of Lake George had passed a resolution prohibiting on-street parking for West Brook Road and providing the Town with the authority to issue parking tickets. He said the Town of Lake George had also passed a resolution to withdraw their proposal to the County to buy back into the Gaslight Village Project, as it seemed there were too many obstacles to overcome, the latest being an indication that the conservation easement currently in place would require any monies collected for on-street parking on West Brook Road to be remanded for the operation and maintenance of the park project. That being said, Mr. Dickinson indicated the Town of Lake George was still interested in introducing a parking lane on West Brook Road as it was a popular parking area due to its convenient location for many activities in the Village of Lake George. However, he continued, the Town was not interested in incurring the costs associated with the parking lane construction if all of the subsequent revenues had to be returned to the park.

A discussion ensued, following which Mr. Tennyson said he would confer with Mr. Auffredou on the matter to determine who would receive the revenues for on-street parking on West Brook Road and he would also develop an estimate of cost for the parking lane construction, as well as the installation of permanent parking barriers.

There being no further business to come before the Public Works Committee, on motion made by Mr. Taylor and seconded by Mr. Montesi, Mr. Bentley adjourned the meeting at 11:22 a.m.

Respectfully submitted,
Amanda Allen, Deputy Clerk of the Board